

# 2023/24 centre declaration sheet

## Project Qualifications

This form should be completed and sent to your allocated moderator. A copy should be retained at the centre. The declarations should be completed as indicated.

Level 1 Foundation project     Level 2 Higher project     Level 3 Extended project

Centre number

Centre name

\_\_\_\_\_

**Authentication of candidates' work** This is to certify that marks/assessments have been given in accordance with the requirements of the specification and that every reasonable step has been taken to ensure that the work presented is that of the candidates named. Any assistance given to candidates beyond that given to the class as a whole and beyond that described in the specification has been recorded on the *Candidate record form(s)* and has been taken into account. The marks/assessments given reflect accurately the unaided achievement of the candidates.

**Re-submission of candidates' work** All candidates entered this examination series have completed entirely new work, or have substantially reworked a project for which they have already received a result in a previous examination series.

**Malicious software (malware)** All documents and files being submitted electronically have been checked and cleaned of any malware (for example computer viruses, computer worms, spyware).

**Signature(s) of supervisor(s) responsible for assessment** (please print name below signature)

Supervisor 1

Teacher/tutor 1 signature

name

Supervisor 3

Teacher/tutor 3 signature

name

Supervisor 2

Teacher/tutor 2 signature

name

Supervisor 4

Teacher/tutor 4 signature

name

(Continue overleaf if necessary)

**Internal standardisation of marking** Each centre must standardise assessment across different supervisors and teaching groups to ensure that all candidates at the centre have been judged against the same standards. The centre coordinator is responsible for standardising the assessments of all teachers/assessors at the centre.

I confirm that [select/tick either (a) or (b)]

(a) the procedure described in the specification has been followed to ensure that the assessments are of the same standard for all candidates, or

(b) I have marked/assessed the work of all candidates.

Coordinator signature

Name

Date

Level 1 Foundation project    Level 2 Higher project    Level 3 Extended project

**Centre number**

**Centre name**

\_\_\_\_\_

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**Signature(s) of supervisor (s) responsible for assessment** (please print name below signature)

Supervisor 5

Teacher/tutor 5 signature

name

Supervisor 11

Teacher/tutor 11 signature

name

Supervisor 6

Teacher/tutor 6 signature

name

Supervisor 12

Teacher/tutor 12 signature

name

Supervisor 7

Teacher/tutor 7 signature

name

Supervisor 13

Teacher/tutor 13 signature

name

Supervisor 8

Teacher/tutor 8 signature

name

Supervisor 14

Teacher/tutor 14 signature

name

Supervisor 9

Teacher/tutor 9 signature

name

Supervisor 15

Teacher/tutor 15 signature

name

Supervisor 10

Teacher/tutor 10 signature

name

Supervisor 16

Teacher/tutor 16 signature

name

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