

Request for Early Despatch of Certificates

Summer examinations 2010

Centre number Centre name

All certificates awarded to successful candidates in the summer 2010 examination series will be sent to centres by **31 October 2010**.

AQA hopes to be able to meet centre requests for certificates for specific early presentation dates for all qualifications from **10 September 2010**.

Every effort will be made to meet these requests for the early despatch of certificates, but we regret that this cannot be guaranteed.

If you wish to request certificates for early presentation at a Speech Day or Prizegiving, please complete and return this form by **15 June 2010** to:

Charlotte Ketcher
 AQA Logistics centre
 Deacon Field Office
 Stag Hill House
 Guildford
 GU2 7XJ

Fax: 01483 452819

	Examination type	Date certificates required
From 10 September	GCE	
	GCE Applied	
	Diploma Principal Learning	
	Extended Project	
	FSMQ	
	AQA Bacc	
	GCSE	
	GCSE Applied	
	FSMQ	
	Other (FCSE, ELC, Key Skills, VRQ, Functional Skills (please specify))	

Signature of Head of Centre/Exams Officer _____ Date _____