

DIPLOMA: 2009/10 ENTRY FEES AND OTHER CHARGES



Diploma: 2009/10 Entry Fees and Other Charges

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AQA and City & Guilds are working together to support you in delivering these joint AQA-City & Guilds qualifications for the Foundation, Higher and Advanced Diplomas.

We bring you AQA's experience of delivering general academic qualifications and City & Guilds' experience of delivering vocational qualifications – offering you the best of both worlds. Our promise to you is that we will provide you with personal support and advice that is second to none.

For these joint qualifications, AQA will be providing the direct service to you for the registration, entries, moderation, marking and issue of results and certificates for your students. So you will have the full benefit of AQA's on-line, technical and administrative services.

Jointly AQA and City & Guilds will provide support to you, whether you are a teacher, examinations officer or centre manager. This is readily available through our established teams of expert Teacher Support Officers, Subject Officers, Moderators and Examiners. We will also support you locally and specifically in your region through our City & Guilds Regional Offices and dedicated team of regional Diploma Advisors together with AQA's Regional Officer team.

Please contact us on 0870 410 1036 or e-mail eos@aqa.org.uk at any time if you need support or clarification, or if you have any queries or concerns. We look forward to working with you to make the Diplomas a success.

Diploma: 2009/10 Entry Fees and Other Charges

About these entry fees and other charges

These entry fees and other charges apply to the academic year 2009/10. Please refer to individual AQA and City & Guilds fees documentation for details of charges for Functional Skills and Additional and Specialist Learning Qualifications.

Explanatory notes

The fees are composite and include the costs of the national agreement on payments for the release of teachers as well as for practical tests and oral tests which are part of the normal scheme of assessment and for which no additional fees are charged. Availability of the Diploma has been announced separately in specifications and other publications issued by AQA-City & Guilds.

Registration Fee for Principal Learning

To ensure access to the full range of AQA-City & Guilds support services, all candidates should be registered at the start of their Principal Learning course. The registration fee is charged per candidate. This fee is non-refundable.

Entry fees for Principal Learning units and Project Qualifications

Entry Fee

This fee will be charged in full for each entry.

Late Entry Fee

Charged for each entry of a **new** candidate received after the closing date for entries for each examination series. This fee is charged in addition to the Entry Fee whether or not the candidate is registered for Principal Learning.

Very Late Entry Fee

Charged for each very late entry of a **new** candidate received after the specified date for each examination series. This fee is charged in addition to the Entry Fee.

Amendment Fee

Charged for each amendment to the entries of an **existing** candidate made after the specified date for each examination series. This fee is charged in addition to the Entry Fee for any new entry.

Withdrawn Candidates

A refund of Entry Fees paid will be made for each candidate withdrawn by centres up to the specified date for each examination series. Late, Very Late and Amendment fees are not refunded for withdrawals. No refunds will be made for a candidate withdrawn after these dates (except on medical grounds where partial refunds will be considered) nor where candidates are simply absent from the examination. Any request for a partial refund of fees must be accompanied by satisfactory supporting medical evidence. Fees paid cannot be carried forward from one examination/series to another.

Submission of entries through use of paper-based entry forms and computer disks

AQA receives over 99% of entries via Electronic Data Interchange (EDI) and e-AQA services. Maintaining the service whereby centres may enter candidates using a paper-based *Entry Form* or computer disk is increasingly uneconomic. Although AQA will continue to offer these routes for those centres unable to submit their entries by EDI or e-AQA, entries submitted on a paper-based *Entry Form* or computer disk will be subject to a surcharge.

The **non-EDI entry surcharge of £1.50 per entry** will apply to registrations and main entries for all qualifications.

Diploma: 2009/10 Entry Fees and Other Charges

Summary of fees for Principal Learning

The total fees charged for each line of Principal Learning is shown below. For more detailed information about fees and additional charges please refer to pages 4-5

| Business, Administration and Finance | | Cost £ |
|---|------------|---------------|
| Level 1 | | |
| Registration | | £31.50 |
| Principal Learning Units | 5 @ £10.10 | £50.50 |
| Cost of Principal Learning | | £82.00 |
| Level 2 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £13.50 | £94.50 |
| Cost of Principal Learning | | £126.00 |
| Level 3 | | |
| Registration | | £31.50 |
| Principal Learning Units | 8 @ £17.50 | £140.00 |
| Cost of Principal Learning | | £171.50 |

| Construction and the Built Environment | | Cost £ |
|---|------------|---------------|
| Level 1 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £7.20 | £50.40 |
| Cost of Principal Learning | | £81.90 |
| Level 2 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £13.50 | £94.50 |
| Cost of Principal Learning | | £126.00 |
| Level 3 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £20.00 | £140.00 |
| Cost of Principal Learning | | £171.50 |

| Creative and Media | | Cost £ |
|--------------------------------|------------|---------------|
| Level 1 | | |
| Registration | | £31.50 |
| Principal Learning Units | 3 @ £12.60 | £37.80 |
| Principal Learning Split Units | 2 @ £6.30 | £12.60 |
| Cost of Principal Learning | | £81.90 |
| Level 2 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £13.50 | £94.50 |
| Cost of Principal Learning | | £126.00 |
| Level 3 | | |
| Registration | | £31.50 |
| Principal Learning Units | 6 @ £23.40 | £140.40 |
| Cost of Principal Learning | | £171.90 |

| Engineering | | Cost £ |
|--------------------------------|------------|---------------|
| Level 1 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £7.20 | £50.40 |
| Cost of Principal Learning | | £81.90 |
| Level 2 | | |
| Registration | | £31.50 |
| Principal Learning Units | 8 @ £11.80 | £94.40 |
| Cost of Principal Learning | | £125.90 |
| Level 3 | | |
| Registration | | £31.50 |
| Principal Learning Units | 8 @ £15.50 | £124.00 |
| Principal Learning Split Units | 2 @ £7.75 | £15.50 |
| Cost of Principal Learning | | £171.00 |

| Environment and Land-based Studies | | Cost £ |
|---|------------|---------------|
| Level 1 | | |
| Registration | | £31.50 |
| Principal Learning Units | 6 @ £8.40 | £50.40 |
| Cost of Principal Learning | | £81.90 |
| Level 2 | | |
| Registration | | £31.50 |
| Principal Learning Units | 8 @ £11.80 | £94.40 |
| Cost of Principal Learning | | £125.90 |
| Level 3 | | |
| Registration | | £31.50 |
| Principal Learning Units | 9 @ £15.60 | £140.40 |
| Cost of Principal Learning | | £171.90 |

| Hair and Beauty Studies | | Cost £ |
|--------------------------------|------------|---------------|
| Level 1 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £7.20 | £50.40 |
| Cost of Principal Learning | | £81.90 |
| Level 2 | | |
| Registration | | £31.50 |
| Principal Learning Units | 10 @ £9.45 | £94.50 |
| Cost of Principal Learning | | £126.00 |
| Level 3 | | |
| Registration | | £31.50 |
| Principal Learning Units | 8 @ £17.50 | £140.00 |
| Cost of Principal Learning | | £171.50 |

| Hospitality | | Cost £ |
|----------------------------|------------|---------------|
| Level 1 | | |
| Registration | | £31.50 |
| Principal Learning Units | 5 @ £10.10 | £50.50 |
| Cost of Principal Learning | | £82.00 |
| Level 2 | | |
| Registration | | £31.50 |
| Principal Learning Units | 8 @ £11.80 | £94.40 |
| Cost of Principal Learning | | £125.90 |
| Level 3 | | |
| Registration | | £31.50 |
| Principal Learning Units | 9 @ £15.60 | £140.40 |
| Cost of Principal Learning | | £171.90 |

| Information Technology | | Cost £ |
|--------------------------------|------------|---------------|
| Level 1 | | |
| Registration | | £31.50 |
| Principal Learning Units | 3 @ £12.60 | £37.80 |
| Principal Learning Split Units | 2 @ £6.30 | £12.60 |
| Cost of Principal Learning | | £81.90 |
| Level 2 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £13.50 | £94.50 |
| Cost of Principal Learning | | £126.00 |
| Level 3 | | |
| Registration | | £31.50 |
| Principal Learning Units | 7 @ £20.00 | £140.00 |
| Cost of Principal Learning | | £171.50 |

Detailed entry fees and additional charges

Registration

| | Fee |
|--------------------------------------|------------|
| | £ |
| Per candidate per Principal Learning | £31.50 |

| Series 9R09 | | |
|--------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Oct | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £31.50 | £47.25 | £31.50 |

Registration fees are not refundable. Changes of Level within a Line of Learning can be made free of charge prior to certification.

Principal Learning Units

| Business, Administration and Finance | *Entry |
|---|---------------|
| | £ |
| Level 1 Units 1 to 5 | £10.10 |
| Level 2 Units 1 to 7 | £13.50 |
| Level 3 Units 1 to 8 | £17.50 |

| January 2010 Series 1A | | |
|------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £10.10 | £15.15 | £10.10 |
| £13.50 | £20.25 | £13.50 |
| £17.50 | £26.25 | £17.50 |

| June 2010 Series 6A and 6V | | |
|----------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £10.10 | £15.15 | £10.10 |
| £13.50 | £20.25 | £13.50 |
| £17.50 | £26.25 | £17.50 |

| Construction and the Built Environment | *Entry |
|---|---------------|
| | £ |
| Level 1 Units 1 to 7 | £7.20 |
| Level 2 Units 1 to 7 | £13.50 |
| Level 3 Units 1 to 7 | £20.00 |

| January 2010 Series 1A | | |
|------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £7.20 | £10.80 | £7.20 |
| £13.50 | £20.25 | £13.50 |
| £20.00 | £30.00 | £20.00 |

| June 2010 Series 6A and 6V | | |
|----------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £7.20 | £10.80 | £7.20 |
| £13.50 | £20.25 | £13.50 |
| £20.00 | £30.00 | £20.00 |

| Creative and Media | *Entry |
|--|-----------------|
| | £ |
| Level 1 Units 1 to 3 Unit 4 - per part | £12.60 £6.30 |
| Level 2 Units 1 to 7 | £13.50 |
| Level 3 Units 1 to 6 | £23.40 |

| January 2010 Series 1A | | |
|------------------------|-----------------|-----------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £12.60 £6.30 | £18.90 £9.45 | £12.60 £6.30 |
| £13.50 | £20.25 | £13.50 |
| £23.40 | £35.10 | £23.40 |

| June 2010 Series 6A and 6V | | |
|----------------------------|-----------------|-----------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £12.60 £6.30 | £18.90 £9.45 | £12.60 £6.30 |
| £13.50 | £20.25 | £13.50 |
| £23.40 | £35.10 | £23.40 |

| Engineering | *Entry |
|--|-----------------|
| | £ |
| Level 1 Units 1 to 7 | £7.20 |
| Level 2 Units 1 to 7 | £11.80 |
| Level 3 Units 1 to 8 Unit 9 - per part | £15.50 £7.75 |

| January 2010 Series 1A | | |
|------------------------|------------------|-----------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £7.20 | £10.80 | £7.20 |
| £11.80 | £17.70 | £11.80 |
| £15.50 £7.75 | £23.25 £11.63 | £15.50 £7.75 |

| June 2010 Series 6A and 6V | | |
|----------------------------|------------------|-----------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £7.20 | £10.80 | £7.20 |
| £11.80 | £17.70 | £11.80 |
| £15.50 £7.75 | £23.25 £11.63 | £15.50 £7.75 |

| Environment and Land-based Studies | *Entry |
|---|---------------|
| | £ |
| Level 1 Units 1 to 6 | £8.40 |
| Level 2 Units 1 to 8 | £11.80 |
| Level 3 Units 1 to 9 | £15.60 |

| January 2010 Series 1A | | |
|------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £8.40 | £12.60 | £8.40 |
| £11.80 | £17.70 | £11.80 |
| £15.60 | £23.40 | £15.60 |

| June 2010 Series 6A and 6V | | |
|----------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £8.40 | £12.60 | £8.40 |
| £11.80 | £17.70 | £11.80 |
| £15.60 | £23.40 | £15.60 |

| Hair and Beauty Studies | *Entry |
|--------------------------------|---------------|
| | £ |
| Level 1 Units 1 to 7 | £7.20 |
| Level 2 Units 1 to 10 | £9.45 |
| Level 3 Units 1 to 8 | £17.50 |

| January 2010 Series 1A | | |
|------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £7.20 | £10.80 | £7.20 |
| £9.45 | £14.18 | £9.45 |
| £17.50 | £26.25 | £17.50 |

| June 2010 Series 6A and 6V | | |
|----------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £7.20 | £10.80 | £7.20 |
| £9.45 | £14.18 | £9.45 |
| £17.50 | £26.25 | £17.50 |

| Hospitality | *Entry |
|-------------------------|---------------|
| | £ |
| Level 1 Units 1 to 5 | £10.10 |
| Level 2 Units 1 to 8 | £11.80 |
| Level 3 Units 1 to 9 | £15.60 |

| January 2010 Series 1A | | |
|------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £10.10 | £15.15 | £10.10 |
| £11.80 | £17.70 | £11.80 |
| £15.60 | £23.40 | £15.60 |

| June 2010 Series 6A and 6V | | |
|----------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £10.10 | £15.15 | £10.10 |
| £11.80 | £17.70 | £11.80 |
| £15.60 | £23.40 | £15.60 |

| Information Technology | *Entry |
|--|-----------------|
| | £ |
| Level 1 Units 1, 2 and 4 Unit 3 - per part | £12.60 £6.30 |
| Level 2 Units 1 to 7 | £13.50 |
| Level 3 Units 1 to 7 | £20.00 |

| January 2010 Series 1A | | |
|------------------------|-----------------|-----------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £12.60 £6.30 | £18.90 £9.45 | £12.60 £6.30 |
| £13.50 | £20.25 | £13.50 |
| £20.00 | £30.00 | £20.00 |

| June 2010 Series 6A and 6V | | |
|----------------------------|-----------------|-----------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £12.60 £6.30 | £18.90 £9.45 | £12.60 £6.30 |
| £13.50 | £20.25 | £13.50 |
| £20.00 | £30.00 | £20.00 |

* Fee per Unit available at each Series

Withdrawn candidates - a refund of entry fees paid will be made for each candidate withdrawn by centres up to and including 15 December for the January Series and 21 April for the June Series.

There is no charge for entry for the Principal Learning subject award.

Diploma Award

| | Fee |
|-------------|------------|
| | £ |
| Per Diploma | £31.50 |

Extended Project

| | Entry |
|--------------------------|--------------|
| | £ |
| Extended Project-Level 3 | £40.50 |

| November 2009 Series BG | | |
|-------------------------|-----------------|--------------|
| Additional Charges | | |
| After 04-Oct | After 26-Oct | After 26-Oct |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £40.50 | £60.75 | £40.50 |

| June 2010 Series 6A | | |
|---------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Mar | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £40.50 | £60.75 | £40.50 |

Withdrawn candidates - a refund of subject entry fees paid will be made for each candidate withdrawn by centres up to and including 26 October for the November Series and 21 April for the June Series.

Level 1 and 2 Projects

| | Entry |
|---------|--------|
| | £ |
| Level 1 | £18.00 |
| Level 2 | £18.00 |

| January 2010 Series 1A | | |
|------------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Oct | After 15-Dec | After 15-Dec |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £18.00 | £27.00 | £18.00 |
| £18.00 | £27.00 | £18.00 |

| June 2010 Series 6G | | |
|---------------------|-----------------|--------------|
| Additional Charges | | |
| After 21-Feb | After 21-Apr | After 21-Apr |
| Late Entry | Very Late Entry | Amendment |
| £ | £ | £ |
| £18.00 | £27.00 | £18.00 |
| £18.00 | £27.00 | £18.00 |

Withdrawn candidates - entry fees will be refunded for each candidate withdrawn by centres up to and including 15 December for the January series and 21 April for the June series.

Other Fees and Charges

| Service | Fee |
|--|--------|
| | £ |
| Diploma: | |
| Replacement statement of results: Diploma award plus transcript | £38.00 |
| Replacement Diploma certificate plus transcript (only available where documentary evidence is supplied of loss through fire, theft or flood) | £57.00 |
| Replacement transcript following an upgraded award following addition or removal of ASL | £19.00 |
| Confirmation of Diploma award to a third party | £19.00 |
| Confirmation of Diploma award plus transcript to a third party | £38.00 |
| Principal Learning: | |
| Replacement statement of results | £38.00 |
| Replacement certificate (only available where documentary evidence is supplied of loss through fire, theft or flood) | £38.00 |
| Principal Learning: Certifying letter | £19.00 |

Post-results services

Post-results fees for examination series falling between September 2009 and August 2010

Principal Learning

| Service | Level 1 and Level 2 | Level 3 |
|--|---------------------|---------|
| | £ | £ |
| 1. Clerical Check | £6.55 | £13.10 |
| 2P. Priority review of marking | n/a | £49.25 |
| 2. Review of marking | £32.35 | £42.70 |
| S. Copy of reviewed or clerically checked script | £11.50 | £11.50 |
| 3. Review of moderation | £178.65 | £198.85 |
| Access to Scripts without a review or clerical check - photocopy | n/a | £11.50 |
| Access to Scripts without a review or clerical check - original | £9.05 | £9.05 |

| | | |
|---|----------------------|---------|
| Appeals against decisions (only following Enquiries about results) | Stage 1 (all levels) | £88.40 |
| | Stage 2 (all levels) | £151.40 |

These examination fees are VAT exempt.

AQA and City & Guilds are working together to provide Diplomas.

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