

Despatch arrangements for 2010/11

Examination materials will be despatched from AQA's Guildford or Manchester offices as follows:

| Office | Non-confidential items to be despatched | Confidential items to be despatched |
|---|--|--|
| <p>AQA Logistics Centre (Manchester) (Ashburton Park)</p> <p>Tel: 0844 209 6614</p> <p>Fax: 0161 957 3230</p> | <p>Computer generated materials for ELC, GCSE, PL1&2, FSK, KS/BS examinations</p> <p>Statements of Entry.</p> <p>GCSE English anthologies (examination copies for 2011 and subsequent examinations).</p> <p>GCE English anthologies ordered for January and June 2011 examinations.</p> <p>Candidate Record Forms.</p> <p>Stationery for all AQA examinations.</p> <p>AQA Examinations Update.</p> <p>GCSE Science Specifications and support material</p> <p>'Ad-hoc' despatches.</p> | <p>Certificates for AQA-north centres.</p> |
| <p>AQA Logistics Centre (Guildford) (Deacon Field)</p> <p>Tel: 0844 209 6614</p> <p>Fax: 01483 452 819</p> | <p>Computer generated materials for GCE, FSMQ, PL3 and VRQ examinations.</p> <p>Requested Statements of Entry.</p> <p>GCE Mathematics formulae booklets.</p> <p>GCE English Literature B Critical Anthology.</p> <p>Requested preliminary material</p> <p>NAA Labels for return to fixed addresses</p> <p>'Ad-hoc' despatches.</p> | <p>All question papers for GCE, FSMQ, Diploma, VRQ, Key Skills/Basic Skills GCSE and FSK for all examination series.</p> <p>ELC, FCSE and GCSE Environmental Science and Human Health and Physiology external assignments from order form.</p> <p>GCSE ICT board set assignments.</p> <p>Certificates for AQA-south centres.</p> |

Question paper despatch schedule

| Despatch dates | Items to be despatched | Office |
|--------------------|--|--------|
| Early January | Basic Skills certificate despatch (series AK10) | G |
| Early January | GCE/FSMQ/PL3/VRQ pack 2 question papers timetabled 19 Jan- 2 Feb (series 1A11) | G |
| Early January | Pre-release for GCSE (February/March issue dates) (series 6G11) | G |
| Mid January | FSK pre-release (series 3G11) | G |
| Early February | Pre-release for GCE (March/April/May issue dates) and MFL speaking tests (series 6A11) | G |
| Early February | Key and Basic Skills question papers (series 3K11) | G |
| Early/Mid February | FSK, GCSE Modular question papers (series 3G11) | G |
| Mid/Late February | Basic Skills certificate despatch (series BK10) GCSE English and Mathematics certificate despatch (series BG10) | G/M |
| Mid/Late February | Access to Scripts original requests (series BG10) | G/M |
| Early March | FSK pre-release (series 6A11) | G |
| Mid March | Pre-release for GCSE (April issue dates) (series 6G11) | G |
| Late March | GCSE/FSMQ question papers timetabled 9 May – 7 June (series 6G11) | G |
| Early April | GCSE English and English Literature question papers (series 6G11) | G |
| Mid April* | FSK question papers (series 6A11) | G |
| Mid/Late April* | GCE/FSMQ/PL3 Pack 1 question papers timetabled 9 May – 7 June (series 6A11) | G |
| Mid/Late April* | GCSE Applied (DA)/Science/FSK/PL1&2 16 May – 17 June (series 6V11) | G |
| Late April | GCE Anthology clean examination copies (series 6A11), GCSE Anthology and Best Words clean examination copies (series 6G11) | M |
| Late April | GCE, GCSE, FSMQ, VRQ, Key and Basic Skills certificate despatch (series 1A11, 1K11) | G/M |

* Papers will be despatched for the start of the summer term dependent upon term dates.

Non-confidential examination materials despatch schedule

| Despatch dates | Items to be despatched | Office |
|--------------------------------|---|--------|
| January onwards | Statements of Entry (series 3G11/3K11) | G |
| Early/Mid January | Key/Basic Skills computer generated material (series 1K11) | M |
| Early/Mid January | Computer generated material (series 1A11) | G/M |
| Early/Mid January | NAA Labels (series 1A11/1K11) for fixed return addresses | G |
| Early/Mid January | Blank Examiner Labels (series 1A11/1K11) | M |
| Early February | Candidate Record Forms (packs 4a and 4b) for June 2011 GCE/FSMQ/VRQ/Key Skills | M |
| February | Computer generated material (series 3G11) | M |
| Mid/Late February | GCSE Modular Science OTQs (series 3G11) | G |
| Late February | Key Skills proxy forms and labels (series 3K11) | M |
| Early March | Key/Basic Skills computer generated material (3K11) | M |
| Early March | AQA Examinations Update 10 (March) to include Publications Catalogues | M |
| Early/Mid March | NAA Labels (series 3G1, 3K11) for fixed return address | G |
| Early/Mid March | Blank Examiner Labels (series 3G11, 3K11) | M |
| Mid/Late March | Blank Examiner Labels (all series) | M |
| Mid March | First despatch of computer generated material (series 6G11) | M |
| Mid March | Stationery for GCSE/ELC including GCSE Stationery Booklet | M |
| Mid March onwards | Statements of Entry (series, 6A11, 6V11) | G |
| Late March/Early April | Second despatch of computer generated material (series 6G11) | M |
| Late March/Early April onwards | Statements of entry (series 6K11, 6G11, 6M11) | G |
| Early/Mid April | Computer Generated Pack 3 (Series 6G11) | M |
| Mid April | Computer Generated Pack 1 (Series 6V11) | M |
| Mid/Late April* | GCE Stationery including Stationery booklet | M |
| Mid/Late April* | Computer generated material (series 6 A11) | G |
| Mid/Late April* | Key/Basic Skills computer generated material (series 6K11) | M |
| Late April | Computer Generated Pack 2 (Series 6V11) | M |
| Early May | Computer Generated (Series 6K11) | M |
| Mid May | Computer Generated Pack 1 (Series 6M11) | M |

* Despatched for the start of the summer term dependent upon term dates

