

Despatch arrangements for 2011/12

Examination materials will be despatched from AQA's Guildford or Manchester offices as follows:

| Office | Non-confidential items to be despatched | Confidential items to be despatched |
|---|--|---|
| <p>AQA Logistics Centre (Manchester) (Ashburton Park)</p> <p>Tel: 0844 209 6614</p> <p>Fax: 0161 957 3230</p> | <p>Computer generated materials for all ELC, GCSE, PL1&2, FSK, BS examinations.</p> <p>GCSE English anthologies (examination copies for 2012 and subsequent examinations).</p> <p>GCE English anthologies ordered for January and June 2012 examinations.</p> <p>Candidate Record Forms.</p> <p>Stationery for all AQA examinations.</p> <p>AQA Examinations Update.</p> <p>New GCSE Science specifications and support material</p> <p>GCSE English Support Materials</p> <p>'Ad-hoc' despatches.</p> | <p>Results documentation for AQA-north centres.</p> <p>Certificates for AQA-north centres.</p> |
| <p>AQA Logistics Centre (Guildford) (Deacon Field)</p> <p>Tel: 0844 209 6614</p> <p>Fax: 01483 452 819</p> | <p>Computer generated materials for GCE, FSMQ, VRQ, PL3 for all examination series.</p> <p>Requested Statements of Entry.</p> <p>GCE Mathematics formulae booklets.</p> <p>Requested preliminary material.</p> <p>Entry Pack material</p> <p>'Ad-hoc' despatches.</p> | <p>All question papers for GCE, FSMQ, VRQ, Basic Skills, GCSE, FSK, PLU for all examination series.</p> <p>ELC, FCSE GCSE ICTexternal assignments from order form.</p> <p>Results documentation for AQA-south centres.</p> <p>Certificates for AQA-south centres.</p> |

Question paper despatch schedule

| Despatch dates | Items to be despatched | Office |
|------------------------|---|--------|
| Early September | Early GCSE certificate despatch June 11 series (from request form) | G/M |
| Early September | GCE, and GCE Applied preliminary material for January | G |
| Early September | GCSE Applied (Double award) and PLU pre-release for January examinations. | G |
| Early September | Pre-release GCSE English November re-sits and FSK | G |
| Early September | GCE preliminary material for June | G |
| Late September/October | Main certificate despatch June 11 series (all products) | G/M |
| Early October | GCE and PLU pre-release for January (Nov/Dec issue) | G |
| Mid October onwards | ELC and FCSE assignments | G |
| Mid October | GCSE Applied Performing Arts pre-release for June | G |
| Mid October | GCE pre-release for June (Nov issue) | G |
| Mid October | Key/Basic Skills for November series | G |
| Mid October | GCSE English and Mathematics A November re-sits GCSE Modular Mathematics for November FSK English and Mathematics | G |
| Late October* | GCSE Modular Science for November | G |
| Late October | FSK and PLU pre- release for January | G |
| Mid November | GCE pre-release and early papers for January issue dates for June examinations | G |
| Mid November | GCSE pre-release with January issue dates for June examinations | G |
| Mid/Late November | GCE/FSMQ (pack 1) up to 18 January papers | G |
| Early December | GCSE, GCSE Applied (Double award), PLU and Functional Skills for January | G |
| Early December | Key/Basic Skills for January series | G |
| Early January | GCE/PL3/VRQ (pack 2) 19 January papers onwards | G |
| Early January | GCSE Applied (Double Award) pre-release for June (January Issue) | G |
| Early January | GCSE pre-release for June (Feb/Mar issue) | G |
| Early January | FSK pre-release for March (Feb issue) | G |

* Papers will be packed over half-term and despatched for the start of the second half-term.

Non-confidential examination materials despatch schedule

| Despatch dates | Items to be despatched | Office |
|-------------------------------|---|---------------|
| Early September | AQA Examinations Update (including entries material and publications catalogues) | M |
| Early September | Candidate record forms for series BG11 GCSE and Functional Skills (pack 1) | M |
| Early September | GCSE English (digital) anthology from order form. NB. On-line ordering service available. | M |
| Early September | GCE English anthologies (from order form) | G |
| Mid September | New GCSE Science Specifications and support material | M |
| Mid September | GCSE English Standardising Book | M |
| Mid September | BG11Entry Pack | G |
| Mid September | GCE Mathematics and statistical formulae booklets (from order form) | G |
| Late September | 1A12 entry packs | G |
| Early October | GCSE English A anthology out going for final resit – examination copies (Nov Series) | M |
| Early October | GCE computer generated material | G |
| Early October | 1K12 entry pack | G |
| Late October | Candidate Record Forms for January 2012 for series 1A GCE and GCSE (pack 2) | M |
| Late October | GCSE computer generated material for English A and B and Mathematics A and B | M |
| Late October/Early November | Requested Statement of Entries | G |
| Late October/Early November | Basic Skills OTQ material (November series) | M |
| Late October/ Early November | GCSE Modular Science OTQ material | G |
| Mid November | Stationery for Nov 2011/Jan 2012 examinations including GCE Marking Schedule for Unit 2. | M |
| Early December | GCSE Anthology Jan 12 examination | M |
| Early December | GCSE English DVD and Commentary | M |
| Early December | GCE Anthology for ELLB1 from entries information | M |
| Early December | GCE Anthology LTA1A and LITB1 (from order form) | M |
| Early December | Candidate Record Forms for series 3K and 3G March Key and Functional Skills with some 6A June GCE Units (those required early in the course((pack 3) | M |
| Early December | Candidate Record Forms for series 6G, 6V and 6A for June 2012 all products (pack 4i) | M |
| Mid December | 3K12 entry pack | G |
| Mid December or Early January | Basic Skills OTQ material (January series) | M |

